

This document is important and requires your immediate attention.

If you have any doubts about what action you need to take, you should immediately contact your stockbroker, bank manager, solicitor, accountant or other independent financial adviser authorised pursuant to the Financial Services and Markets Act 2000.

If you have sold or otherwise transferred all of your registered holding of ordinary shares in Arcontech Group PLC, you should pass this letter and the accompanying document(s) to the persons through whom the sale or transfer was effected, for transmission to the purchaser or transferee.

This document does not contain sufficient information to allow you to gain an understanding of the proposals contained in the shareholder documents published online and should not be regarded as a substitute for reading the shareholder documents or relied upon as the basis on which to make decisions. It is recommended that you read the shareholder documents carefully before taking any action.

Dear Shareholder

Arcontech Group PLC – notice of annual general meeting and annual report and accounts for the period ended 30 June 2015

It has come to the Company's attention that there was a defect in service of the notice of Annual General Meeting ("AGM") which was held on 29 September 2015. Due to an administrative oversight, the Board did not write to all the shareholders who had not returned the slips that accompanied a letter sent to all shareholders on 18 August 2014. This letter gave shareholders the option to receive shareholder information either electronically or in hard copy form. As a result, the Company did not fulfil the requirement to inform these shareholders that information about the AGM was available on the website. The Board has been advised that the most appropriate course of action to rectify the oversight is to convene another AGM.

Accordingly, please accept this letter as notification that the Notice of AGM and the Annual Report and Accounts 2015 for Arcontech Group plc (**Arcontech**) have now been published on our website and can be found at:

http://www.arcontech.com/?/corporate_information/investors

Arcontech's Annual General Meeting (AGM) is to be held on 26 January 2016 at our offices, 1st Floor, 11-21 Paul Street, London EC2A 4JU at 10 am. If you are unable to attend the AGM but would like to vote, please submit your proxy form, which is enclosed with this letter.

We would like to take this opportunity to thank you for agreeing to receive the Notice of AGM and notice of the Annual Report and Accounts 2015 via our website rather than in paper form, as this will contribute to cost savings for Arcontech and will minimise unnecessary paper usage.

Should you wish to unsubscribe from this list, please contact Sarah Wisbey via:

Email: sarah.wisbey@arcontech.com

Post: Arcontech, 11-21 Paul Street, London, EC2A 4JU

Telephone: 020 7256 2300 outside the UK call: +44 (0) 20 7256 2300

Request to send or supply documents and information via email

Resolutions to amend Arcontech's articles of association to permit electronic communications with shareholders were passed by Arcontech's members on 29 October 2014. Increased use of electronic communications will deliver significant savings to Arcontech in terms of administration, printing and postage costs, as well as speeding up the provision of information to shareholders. The reduced use of paper will also have environmental benefits.

Should you agree to receive communications via email please sign the reply slip below and return it to Arcontech at the above address, indicating your consent to Arcontech sending or supplying documents and information to you in electronic form (in accordance with paragraph 6 of Schedule 5 to the Companies Act 2006). Please also provide details of your e-mail address for this purpose in the space provided on the reply slip.

Please note that there may be particular circumstances in which Arcontech needs to send documents or information to you in hard copy rather than by e-mail or the website, in which case Arcontech reserves the right to do so.

Yours faithfully,



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Michael Levy
Secretary
Arcontech Group PLC

I/We agree to Arcontech's request to send or supply documents and information to me/us by email. My/our e-mail address for such purposes is

.....

Signed

Name

Date